

Bihar Museum Society, Patna
An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar
(Registered under Societies Registration Act, 21, 1860)

CORRIGENDUM
TO ADVERTISEMENT FOR RECRUITMENT FOR THE POSTS OF
DIRECTOR, ADDITIONAL DIRECTOR, CURATOR & OTHER POSTS

In continuation of the advertisement No. PR – 11201 (कला) 13-14 published on 9th January, 2014 in the News Papers dated 09.01.2014 for the recruitment of Director, Additional Director, Curator and others, certain changes have been made relating to last date of submission of application, cut-off date for calculating the age limit and some other changes as well.

The individuals concerned are hereby requested to observe the following changes and follow accordingly:

1. LAST DATE OF SUBMISSION OF APPLICATION : 21st February, 2014
2. THE CUTOFF DATE FOR CALCULATION OF AGE: 01st December, 2013
3. THERE ARE A FEW ADDITIONS AND CHANGES, SUCH AS – COLUMNS FOR EXPERIENCE, DESIRABLE QUALIFICATION & EXPERIENCE HAVE BEEN MADE ALONG THE PRESCRIBED APPLICATION-FORM (APPLICANTS ARE ADVISED TO REFER TO THE PRESCRIBED APPLICATION-FORM).

Applications along with attested copies of all certificates and testimonials must reach on the following address on or before 21st February, 2014:

Secretary,
Bihar Museum Society,
Department of Art, Culture & Youth,
Vikas Bhawan, Patna – 800 015.
PH. 0612 – 2211619 / Fax -0612- 2230173.
E-mail: secart-bih@nic.in

For details and application format, please visit at <http://yac.bih.nic.in> or <http://prdbihar.gov.in>

Govt. of Bihar
Department of Art, Culture & Youth

Memo No. – 4 सं./वि.2-35/2013- 44 /

Dated- 23 January, 2014

Copy to : The Director, Information & Public Relation Department, Bihar, Patna with 08 (eight) additional copies of the advertisement and CD for publication in National Dailies published from Patna, Delhi, Kolkata, Mumbai, Bangaluru and other important cities.

(Subodh Kumar Choudhary)
Deputy Secretary to the Govt.

Post Applied for	Recent passport size photograph of the candidate
<p>BIHAR MUEUM SOCIETY, PATNA Dept. of Art, Culture & Youth, Bihar, Vikas Bhawan, Patna – 800 015</p> <p><u>An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar</u></p> <p>(Registered under Societies Registration Act, 21, 1860)</p> <p>Form of application for the use of candidates for appointment by Selection (To be filled in by the candidates and sent it to the address given below)</p>	
1	Name in full (in BLOCK LETTERS) :
2	Address (with contact Telephone No . and E-mail Id , if any) a) Present – b) Permanent-
3	Post applied for –
4	Date and place of birth : (i) Date : (ii) Place : (iii) Age (on 01.12.2013) :
5	Are you (a) a citizen of India : YES / NO (b) by birth and / or by domicile : OR ** (c) a person having migrated from Pakistan or Bangladesh or other countries with the intention of Permanently settling in India or a subject of Nepal? YES/NO
6	Name of the State to which you belong:
7	Father's Name Address * Occupation * *if dead, state his last address and occupation before death.
8	Is (or was) your father a) Citizen of India : YES / NO b) by birth and/or by domicile : OR ** c) A person having migrated from Pakistan or Bangladesh or other countries with the intention of permanently settling in India or a subject of Nepal ? YES / NO ** if not applicable, State NA
9	Are you a member of Scheduled Caste or Tribe : YES / NO Scheduled Caste/ Tribe (name) :
10	Reservation Category :
11	Passport No., if any :
12	PAN No., if any :

Note:- Any change of address given in column-2 at once should be communicated. Candidates must arrange for the re-direction of communications to their new address.

13	Particulars of all Examinations passed and degrees and technical qualifications obtained at the University or other places of higher technical education.					
	Examination/ Degree/ Diploma	Name of Board/ University	Percentage of Marks obtained	Class or Division obtained	Major subjects taken	Year of Passing
14	Any additional qualifications: a. Particulars of desirable qualification : b. Other higher degree etc. : c. Membership of learned Societies :					
15	a. Particulars of essential experience : b. Particulars of desirable experience :					
16	Have you been outside India? If so, give following particulars:					
	Country visited	Date of visit	Duration of visit	Purpose of visit		
17	If you are/were a full time researcher, give the following particulars : (Please attach testimonials & separate sheet, if required)					
	Name of the institution	Date of Joining	Date of leaving	Area of research	Stipend/ Scholars hip	No. of paper published
18	Language known					
	Language	Read only	Speak only	Read & Speak	Read, Write & Speak	Examination Passed, if any
	1.Hindi					
	2. English					
	3.					
	4.					
19.	Details of previous employment. Give particulars below along with testimonials.					
	Name of Organization	Date of Joining	Date of leaving	Designation & Nature of work	Salary & Grade	

20	Are you employed in a Govt./autonomous organization at present? (Answer 'Yes' or 'No'. If 'Yes', state whether your appointment is temporary or permanent)	
21	Are you willing to accept the minimum initial pay offered? If not, state what is the lowest initial pay that you would accept in the prescribed scale?	
22	If selected, how much time would you require to join (put tick mark)	Immediate/one month/two months/six months

Candidate already employed should get the following endorsement signed by his/her present employer.

ENDORSEMENT BY THE HEAD OF DEPARTMENT OR OFFICE

No. ----- Date -----

The application of (Name of applicant) :, designation : is hereby forwarded and endorsed for appointment on the post applied.

Full signature Designation

Name & address of office with seal

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Place :

Date :

Signature of applicant

(Earlier published advertisement PR No. – 11201 (कल) 13-14 published on 9th January, 2014 in the News Papers)

Bihar Museum Society, Patna

An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar

(Registered under Societies Registration Act, 21, 1860)

Advertisement for appointment

Bihar Museum, Patna, an autonomous organization under the Department of Art, Culture and Youth, Government of Bihar, invites applications for the following posts:

- (A) **Director** 01 post (unreserved)
1. **Scale of pay** - On negotiation
 2. **Age** : 50 years (relaxation as per Govt. Rules)
 3. **Essential qualifications**
 - i. M.A. in Ancient Indian History & Archaeology / Culture or Ancient History & Asian Studies or M. A. in Museology;
 - ii. Ph. D. in Art, Archaeology, Museology and related subject.
 4. **Essential experience & ability**
 - i. 10 years' experience in Museum organization, administration and serving as head of national reputed Museum;
 - ii. Extensive experience and proven ability in management and administration in the cultural heritage sector;
 - iii. Demonstrated knowledge of financial development and the ability to manage
 - iv. Realization of Museum's mission;
 - v. Conceptual leadership through specialized knowledge of the museum's mandate;
 - vi. Recommendation of policies and plans and their revision to the Board/Society;
 - vii. Implementation of policies and plans approved by the Board/Society;
 - viii. Reporting on the implementation of policies and plans to the Board/Society;
 - ix. Planning, organizing and staffing;
 - x. Directing and coordinating day-to-day operations through the staff;
 - xi. Financial management and funding;
 - xii. Liaison with all relevant levels of Government, the academic community and the private sector in the interests of the Museums
 5. **Desirable qualification**

Advance degree in area of Museum's specialization;
 6. **Desirable experience**

More than 10 years' experience in heading and organizing Museum.
- (B) **Additional Director (Collections)** 01 post (unreserved)
- 1 **Scale of pay** - 15600–39100(Grade-pay7600)
 - 2 **Age** : **Maximum 50 years (relaxation as per Govt. Rules)**
 3. **Essential qualifications**

M.A. in Ancient Indian History & Archaeology / Culture or Ancient History & Asian Studies or M. A. in Museology.

4. **Essential experience & ability**
- i. Ability to be part of the senior team and work with curators and museum leadership on exhibitions, acquisitions, and other strategic collections projects;
 - ii. At least 5 years' experience in museum registration and collections management;
 - iii. Experience in managing staff with a wide variety of skills and responsibilities. Ability to supervise registrars, collections managers, conservators, technicians, photographers, and preparators
 - iv. Strong understanding of collections management policies and procedures
 - v. Conceptual understanding of museum registration, cataloging, digitization, conversation, mount making, exhibition furniture and installation
 - vi. Familiarity with international loan procedures and requirements
 - vii. Proficient in Hindi and English
 - viii. Strong computer skills, experience preferred in Microsoft Office, Excel, Photoshop, databases, content management systems

5. **Desirable qualification**

Ph. D. in Art, Archaeology, Museology and related subject.

6. **Desirable experience**

More than 5 years' experience in Museum Collection Management.

(C) **Curator** 01 post (unreserved)

1. **Scale of pay** - 9300 - 34800 (Grade-pay 5400)
2. **Age** : Maximum 50 years (relaxation as per Govt. Rules)
3. **Essential qualifications**
 - i. M.A. in Ancient Indian History & Archaeology / Culture or Ancient History & Asian Studies or M. A. in Museology.
 - ii. Strong computer skills, experience preferred in Microsoft Office, Excel, Photoshop, databases, content management systems
4. **Essential experience & ability**
 - i. Ability to be part of the senior team and work with curatorial staff and museum leadership on acquisitions, cataloging & indexing, classification, conservation, exhibitions, display and other strategic collections projects and museum related works;
 - ii. At least 3 years' experience in Curatorial capacity in museum;
 - iii. Experience in managing staff with a wide variety of skills and responsibilities. Ability to supervise museum exhibition, curatorial and other technical works;
 - iv. Proficient in Hindi and English
5. **Desirable qualification**

Ph. D. in Art, Archaeology, Museology and related subject.
6. **Desirable experience**

More than 3 years' experience in Museum Collection Management.

- (D) **Curatorial Associate (Collections)** 03 posts
02 post - unreserved; 01 post – Most Backward Castes
1. **Scale of pay** - 9300 -34800(Grade-pay 4600)
 2. **Age** : Maximum 35 years (relaxation as per Govt. Rules)
 3. **Essential qualifications**
 - i. M.A. in Ancient Indian History & Archaeology / Culture or Ancient History & Asian Studies or M. A. in Museology.
 - ii. Computer skills, experience preferred in Microsoft Office, Excel, Photoshop, databases, content management systems (preference for having professional degree)
 4. **Essential experience & ability:**
 - i. Detail oriented and highly consistent worker
 - ii. Quick learner with the ability to learn new functions and responsibilities quickly
 - iii. Ability to follow direction and work quickly
 - iv. Interest in learning about museum objects and/or delicate materials
 - v. Interest in learning about digital photography (DSLR cameras)
 - vi. Proficient in Hindi and English with strong writing skills in each
 - vii. Strong interest in museums, history, and heritage
 5. **Desirable qualification**

Ph. D. in Art, Archaeology, Museology and related subject.
 6. **Desirable experience**

Experience in Museum Collection Management.

- (E) **Photography & Digitization Technician** 01 post (unreserved)
1. **Scale of pay** - 9300 -34800(Grade-pay 4200)
 2. **Age** : Maximum 35 years (relaxation as per Govt. Rules)
 3. **Essential qualifications**
 - i. Professional Degree in Photography (preference for having professional degree, such as B.F.A.)
 - ii. Computer skills, experience preferred in Microsoft Office, Excel, Photoshop, databases, content management systems (preference for having professional degree)
 4. **Essential experience & ability:**
 - i. Fluency in digital photography (DSLR cameras, Photoshop, Content Management Systems)
 - ii. Understanding of basic photographic principles (lighting, image quality, and composition)
 - iii. Familiarity with high-resolution scanning and photography
 - iv. Experience with databases, content management system, file management
 - v. Detail oriented and able to ensure with quality of work and verify work of others
 - vi. Experience to training and supervising others
 - vii. Proficient in Hindi and English
 - viii. Strong interest in museums, history, and heritage
 5. **Desirable qualification**

Higher qualification in photography
 6. **Desirable experience**

Experience in Museum Collection Management.

Note: Qualifications, age and other criteria may be relaxed by the Bihar Museum Society on the recommendations of the Selection Committee in the case of candidates otherwise well qualified.

Applications along with attested copies of all certificates and testimonials must reach on following address on or before **28th January, 2014**.

Secretary,
Bihar Museum Society,
Department of Art, Culture & Youth,
Vikas Bhawan, Patna – 800 015.
Ph. 0612 – 2211619 / Fax -0612- 2235731.
E-mail: secart-bih@nic.in

Candidates working in Government/Semi Government organizations should send their applications through proper channel. Incomplete applications or applications not accompanied with necessary documents shall be summarily rejected.

Mere possession of requisite qualifications and experience shall not entitle the candidates to be called for the test and interview. Decision of the Department of Art, Culture and Youth in this regard shall be final. Canvassing in any form and / or bringing in any influence, political or otherwise, will be treated as disqualification for the post. Interim enquiries will not be entertained.

For details and application format please visit at <http://yac.bih.nic.in> or <http://prdbihar.gov.in>